

Creative Housing

501 Grove Avenue
Charlottesville, VA 22902
(434) 882-1066

Dear Applicant,

Attached you will find the initial application for Creative Housing. In addition to the application, you will also need to provide the documents which are listed at the end of this letter. Please fill out the application completely and return it along with the required documents to the address above

Following the application are two authorization forms. The first is a general form allowing us to obtain verification of employment as well as a credit report. The second form allows us to run a background check. You must sign and return both of these authorization forms in order for us to process your application. Please provide \$5.00 per applicant to help us defray the cost of obtaining a credit report.

Documents required for Creative Housing Application:

Paystubs for the past 2 months
Proof or documentation of any other income you receive
(disability, child support, food stamps, etc.)
Proof of status in the U.S. (one of the following documents)
Birth Certificate
U.S. Passport
Certificate of Naturalization
Refugee Travel Document
Alien Registration Receipt Card
Certificate of Citizenship
Certificate of Birth Abroad
W2s for the past 2 years (2006 & 2007)
Tax Returns for the past 2 years (2006 & 2007)

Again, you must submit the completed application, including signed authorization forms and each of the documents listed above. If you have questions about the application, please contact me at (434) 882-1066.

Sincerely,

Overton McGehee
Executive Director